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- ❖ New patients and emergency patients are required to pay for their first visit at the time of service. We accept cash, checks, Discover, Visa & Master Cards. We will be happy to file your insurance claim for your reimbursement.
- ❖ We do not invoice patients. All co-payments must be paid at the time of service. This allows us to keep our fees as low as possible.
- ❖ We will file your insurance claim at no charge, as a service to you. All outstanding balances will become the patient's responsibility if insurance falls short, and/or does not pay within 60 days.
- ❖ If approved, there is a monthly payment program offering various low/no-interest options. Please ask for details.
- ❖ Arrangements must be made on all past-due balances prior to seeing the provider.
- ❖ In the event that collection efforts become necessary, the patient shall be responsible for all costs and reasonable attorney fees.
- ❖ Appointments require a minimum of 48 hours notice to cancel in order to avoid a \$50 cancellation fee.
- ❖ We charge a non-refundable 10% deposit for all large cases, in order to secure your appointment.
- ❖ A billing charge of 1.5% monthly (annual rate 18%) is addressed on balances over 60 days.

I understand and agree to follow all the above information.

Signed \_\_\_\_\_ Date \_\_\_\_\_